Dear members of the RINGO Constituency,

We are looking for a few good RINGO members to serve on our Steering Committee (SC). As you know, we are a research-oriented constituency that does not take advocacy positions on issues, except to advocate for the use of sound research in evidence-based policymaking. We allow our members to take diverse positions on issues, but we do not advocate for particular points of view as a constituency.

What the Steering Committee does. We run RINGO meetings at the Conferences of the Parties (COPs) and Subsidiary Body (SB) meetings, promote interactions among researchers, and keep members informed about what is happening. We represent the RINGOs in meetings with the Secretariat and with people coordinating the COPs. We nominate RINGO members to attend meetings of constituted bodies, workshops, and other events when constituencies are invited to participate. We supervise the distribution of tickets to events with limited attendance. We draft and deliver statements on behalf of the constituency when invited to do so.

We are looking for volunteers for the SC who:

- Expect to attend at least one UNFCCC COP or SB meeting a year
- Have attended at least two such meetings in the past
- Are willing to attend and/or lead RINGO meetings whenever possible and to assist with coordinating RINGO activities
- Are willing to respond quickly to emails from the RINGO co-focal points throughout the year
- Are willing to help draft, edit, and/or deliver RINGO statements
- Are not involved with the leadership of any other UNFCCC constituency
- Devote more time to research than to advocacy relating to climate change
- Are willing to devote about four hours a month to RINGO activities (in addition to attendance at meetings)
- Typically receive UNFCCC credentials from an organization listed as a RINGO
- Are familiar with the UNFCCC process
- Are good communicators
- Have team spirit

Regional and organizational diversity. We will limit Steering Committee membership to one person per organization. We are particularly interested in adding members from under-represented regions such as Africa, Asia, Latin America, and the Caribbean.
**Selection Process.** If you are interested in serving on the RINGO Steering Committee, please send us a note describing your interests and experience. Include the following information:

- Name:
- Home country:
- Current country of residence:
- Primary professional affiliation:
  - Title:
  - Organization(s) that have provided you with UNFCCC credentials in the last five years:
  - At least two UNFCCC meetings that you have attended (include place, year, and purpose of meeting):
  - Statement of reasons why you would like to serve on the SC:
- Description of your major areas of interest with respect to climate change:
- Assurance that you avoid working closely with advocacy organizations or constituencies

Please send your application to become a member of the RINGOs SC by **Friday, 18 March** to marilyn.averill@gmail.com. Please write “RINGOs SC Application” in the subject line. The current Steering Committee members will review the submissions and invite at least two people to join the SC.

Also, if you know of someone you would like to nominate, please reach out to them and encourage them to apply - and even nominate them!

We look forward to your applications.

Kind regards,

Current members of the RINGO Steering Committee

Marilyn Averill
Tracy Bach (Co-Focal Point)
Diane Husic
Sylvia Karlsson-Vinkhuyzen
Melissa Low
Beth Martin (Co-Focal Point)
Gaston Meskens
Axel Michaelowa

Tracy Bach, Professor of Law
Co-Focal Point, UNFCCC Research and Independent NGOs (RINGO)

Visiting Professor, Washington University in St. Louis
Advisor, 2019 Climate Change Ecosystem Deep Dive for the Center for Business, Government and Society and Revers Center for Energy at Tuck School of Business